



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

29 October 2024

NOTICE OF MEETING

Tracking No.: 192

**COORDINATION MEETING FOR THE TRAINING NEEDS OF SCHOOL-BASED
ADMINISTRATIVE OFFICERS, ASSISTANTS, AND AIDES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

Please be informed that there will be a coordination meeting on **November 12, 2024**
at **2:00 p.m.** at the **ASDS Conference Room** for:


1. Discussions about the training-workshop flow

Your 100% attendance is hereby enjoined.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:


IMELDA C. RAYMUNDO
Chief Education Supervisor-SGOD
Officer-in-Charge

PARTICIPANTS:

No.	Name	Position
1.	Herbert D. Perez	Assistant Schools Division Superintendent
2.	Imelda C. Raymundo	Chief Education Supervisor-SGOD
3.	Edwin R. Rodriguez	Chief Education Supervisor-CID
4.	Conrado C. Gabarda	Administrative Officer V
5.	Nathaniel G. Balbarosa	Administrative Officer II
6.	Jeanette M. Buera	Administrative Officer IV
7.	Olive G. Divinagracia	Administrative Aide VI
8.	Grasiela L. Hernandez	Administrative Officer IV
9.	Joyce Anne P. Limbo	Administrative Officer IV
10.	Agnes M. Luzadas	Accountant III
11.	Benjamin A. Millares	Administrative Officer V
12.	Jennelyn M. Mirandilla	Administrative Officer II
13.	Eldwin Saberola	Administrative Aide VI
14.	Maria Corazon A. Borbon	Education Program Supervisor
15.	La Trisha R. Dalit	Education Program Specialist II
16.	Luzviminda E. Saludaes	Senior Education Program Specialist
17.	Frederick M. Bulandos	Administrative Assistant III
18.	Rosalie M. Salvan	Administrative Assistant III
19.	Donnabelle F. Caagbay	Administrative Officer II
20.	Maria Elizabeth S. Pastrana	Administrative Officer II
21.	Claribel C. Rada	Administrative Officer II